

# **The Provincial Archives of Alberta**

## **Price List**

**Effective: July 2025**

Provincial Archives of Alberta reserves the right to place conditions on the completion of orders based on factors including the size of the order, copyright restrictions, conservation requirements and/or staff scheduling.

PROVINCIAL  
**ARCHIVES**  
OF ALBERTA

THE ARCHIVES  
**STORE & CLIENT**  
SERVICES

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*The PAA operates according to the Historical Resources Act which provides for the "operation, maintenance and development of the Provincial Archives of Alberta," as well as for the "acquisition, preservation, publication and public exhibition of documents, parchments, manuscripts, records, books, maps, plans, photographs, magnetic tapes or other materials, regardless of physical form, the preservation of which is in the public interest." All monies raised through the following services will support these initiatives.*

**If you have any questions about pricing, please contact the Archives Retail Services Coordinator at (780) 415-4867.**

## **A. Conservation Services**

### **1. Condition Report and Treatment Proposal**

This is a required service prior to any conservation treatment. The client must pay for this service in advance.

A Conservation Agreement must be filled out by the client and signed by the Archives Retail Services Coordinator prior to leaving any item with staff. Completion time for a Condition Report and Treatment Proposal will depend on the complexity of the project.

**Price:**

**\$90.00 per report**

A report is required for each item.

### **2. General Conservation**

A condition report and treatment proposal must be completed in advance of any conservation treatment.

A conservator will provide treatment to textual items. This may include humidification, flattening, tear repair, tape removal, etc. Completion time for conservation services will depend on the complexity of the project.

**Price:**

**\$75.00 per hour of conservator time**, minimum charge of \$75.00

## **B. Audiovisual Services**

The PAA cannot duplicate in sections or pieces, we must duplicate the entire film, video or audio recording.

### **1. Video Reproduction**

**PAA content:**

Reproducing video format (VHS, BETA, BETA SP, etc.) material from the PAA holdings to digital file. Completion time for audiovisual services will depend on the complexity of the project.

**Price:**

**\$80.00 per video**

*Digital media storage can be provided by the client or purchased from the PAA.*

### **2. Film Reproduction**

**PAA content:**

Reproducing film format material from the PAA holdings to digital file. Completion time for audiovisual services will depend on the complexity of the project.

**Price:**

**\$80.00 per film**

*Digital media storage can be provided by the client or purchased from the PAA.*

### **3. Audio Reproduction**

**PAA content:**

Reproducing audio format material from the PAA holdings to digital file. Completion time for audiovisual services will depend on the complexity of the project.

**Price:**

**\$80.00 per audio**

*Digital media storage can be provided by the client or purchased from the PAA.*

## C. Photo Services

### 1. PAA Images

Prices listed in the chart below are for one print **OR** one digital file.

An order form must be completed for all photo orders. Photo orders must be paid for in advance. Completion time for photo services is 10 business days. RUSH orders can be completed in 24 hours and the charge will be double the regular price.

#### Prices:

Output Size (inches)					
	5x7	8x10	11x14	16x20	20x24
100 dpi print or digital file (JPEG)	\$10.00	\$20.00	\$30.00	\$40.00	\$50.00
300 dpi print or digital file (JPEG or TIFF)	\$30.00	\$40.00	\$50.00	\$60.00	\$70.00
600 dpi digital file (JPEG or TIFF)	\$60.00	\$70.00	\$80.00	\$90.00	\$100.00
72 dpi digital file (website use)	-	\$20.00	-	-	-

Please cite the photo number and credit the Provincial Archives of Alberta.

*Example: "Photo A11262 appears courtesy of the Provincial Archives of Alberta" or  
"Provincial Archives of Alberta, A11262"*

## 2. Client Images

Prices listed in the chart below are for one print **OR** one digital file.

The chart below reflects the prices for client photos, slides, negatives and similar brought to the PAA.

An Audiovisual Agreement must be filled out by the client and signed by the Archives Retail Services Coordinator prior to leaving any item with staff.

### Prices:

Output Size (inches)					
Size	5x7 or 8x10	11x14	16x20	20x24	Over 20x24 *Scan up to 56" on the shortest side *Print up to 24" on the shortest side
Price	\$10.00	\$20.00	\$30.00	\$40.00	\$50.00

The output size for **digital files** can be determined by the client.

*For material that is not a photograph or similar, please refer to section E of the price list.*

## 3. Digital Restoration

We do not alter PAA images.

A technician will digitally alter the original item to client specifications. This could include colorization, removal of smudges or smears, adding missing pieces, etc.

An Audiovisual Agreement must be filled out by the client and signed by the Archives Retail Services Coordinator prior to leaving any item with staff.

### Price:

**\$60.00 per hour of technician time**, minimum charge of \$60.00

## **D. Document Reproduction**

### **1. Photocopies and Reproductions**

Photocopies or reproductions of textual records to PDF. Document reproduction orders must be paid for in advance.

Completion time for photocopies and digital reproductions is 10 business days. RUSH orders can be completed in 24 hours and the charge will be double the regular price.

Large duplication orders may take longer to complete, and a deposit may be required on orders exceeding 200 pages.

#### **Photocopies/Reproductions (PDF) Prices:**

Size	Price (per page)
Letter 8.5 x 11	\$0.35
Legal 8.5 x 14	\$0.35
Ledger 11 x 17	\$0.50
Microfilm Copies	\$0.35

### **2. Documents (oversized items)**

Prices listed in the chart below are for one print **OR** one digital file.

Documents normally consist of textual records, maps, posters and plans, either of client provided originals or PAA originals. Completion time for document reproduction is 10 business days.

For client provided originals, an Audiovisual Agreement must be filled out by the client and signed by the Archives Retail Services Coordinator prior to leaving any item with staff.

#### **Prices:**

Output Size (inches)			
	Up to 11x14	Over 11x14 and up to 20x30	Over 20x30 <i>*Scan up to 56" on the shortest side *Print up to 24" on the shortest side</i>
100 dpi	\$5.00	\$10.00	\$20.00
300 dpi	\$15.00	\$30.00	\$60.00

## **E. Research Services**

### **1. Homestead Search**

The client must provide the correct and complete legal land description (quarter, section, township, range and meridian) and the name of homestead applicant. An order form must be completed, and the client must pay in advance. Completion time for homestead searches will depend on the complexity of the research.

**Price:**

**\$50.00 per search**

### **2. Certification**

Certification of documents can be provided to clients that require true copies of the originals for legal purposes. An order form must be completed, and the client must pay in advance.

**Price:**

**\$30.00 per file** (includes up to 30 pages per file) **+\$1.00 per additional page**

### **3. Transcripts**

The PAA can provide a typed transcription of information from a register. Registers cannot be photocopied. An order form must be completed, and the client must pay in advance.

**Price:**

**\$20.00 per item**